

# TEXAS MUSIC ADJUDICATORS ASSOCIATION

## MEMBERSHIP REQUIREMENTS

(Revised 5.24.11)

### New Membership

**In order to be considered for active membership in the Texas Music Adjudicators Association (TMAA) all candidates must satisfy the following components:**

#### **1. Successful teaching component**

Every candidate must have five years of successful teaching in the state of Texas.

#### **2. Employment in music education component**

Every candidate must be currently employed in the state of Texas, as one of the following:

- a. a public school or college music educator
- b. a public school music administrator
- c. a professional musician

#### **3. Workshop component**

Within four years prior to application for membership, every candidate must have completed a TMAA workshop in the performance areas (band, choir, orchestra, and/or marching band) in which he or she is applying.

#### **4. Superior performance component**

##### **a. Directors of public school music groups (grades 7-12)**

1) **Lead, or primary, directors** must have earned a Division I rating at Texas University Interscholastic League (UIL) music contests in each area of application (band, choir, orchestra, and/or marching band) in three of the five years preceding the date of the candidate's application for membership. Sight reading ratings do not satisfy this component.

2) **Non-Primary or assistant directors.** Letters of recommendation are required for non-primary, or assistant, directors who use ratings earned by an ensemble conducted by a primary director to satisfy the superior performance component of TMAA membership. The primary director is requested to verify the non-primary director's duties and responsibilities leading to the Superior rating noted on the UIL forms.

3) **Primary conductors of college/university music organizations** must submit documentation attesting to five years of teaching in the state of Texas in the areas of application (band, choir, orchestra, and/or marching band). They must **also** submit three letters of recommendation from current TMAA members. These letters must state qualifications of the candidate.

## 5. Adjudicator/clinician component

a. A candidate must have served as an **adjudicator** in a Texas UIL music contest in his or her areas of application (choir, band, orchestra, and/or marching band) in at least two different regions within five years prior to application for membership. Adjudicator candidates for the Marching Band division who attended a marching band judging workshop between 2003-2007 will need to serve as a marching band judge in only one UIL region or area contest in order to satisfy this component.

**Or**

b. A candidate may satisfy the adjudicator/clinician component by serving once as an adjudicator in a Texas UIL music contest and once as a clinician-conductor of a Texas Music Educators Association (TMEA) or Association of Texas Small School Bands (ATSSB) All-Region group in his or her area of application within five years prior to application for membership.

**Or**

c. A candidate may satisfy the adjudicator/clinician component by serving at least once as a **conductor of an All-State group** in the areas of application within the five years prior to applying for membership.

## 6. Provisional membership

Provisional membership is earned by candidates who successfully complete components 1-4, and are awaiting the completion of the adjudicator/clinician component. Provisional members pay annual dues and their names are listed in the TMAA **website**. **Provisional memberships remain in effect for five years**. If active status is not gained during the five-year period, the candidate may reapply for membership by submitting a new application including documentation of Division I ratings earned during three of the preceding five years and attendance at a judging workshop within the preceding five years.

**Provisional members wishing to move to active membership** may do so by submitting a new membership application including documentation of Division I ratings earned during three of the preceding five years, judging workshop attendance during the preceding five years, and two adjudicating/clinician activities as detailed in Section 5 above.

## Maintaining Membership

In order to maintain active membership in TMAA, current members must satisfy the following components:

### 1. Employment in music education component

The member must continue employment as one of the following:

- a. a public school or college music educator
- b. a public school or college music administrator
- c. a professional musician

## **2. Workshop component**

The member must attend a TMAA judging workshop in each of his or her judging performance area(s) at least once during each four-year period.

## **3. Attendance component**

The member must attend at least one regular or called business meeting of the TMAA membership during each four-year period. Charter Members of TMAA are exempt from this requirement.

## **4. Dues component**

The member must pay annual dues upon receiving official notification from the TMAA Executive Secretary.

## **5. Adjudicator/clinician component**

During each five-year period, members must have served, or been invited to serve,

- a. as an **adjudicator** at UIL music contests in at least two UIL music regions,  
or
- b. as a **clinician/conductor** in at least two different TMEA or ATSSB regions every five years,  
or
- c. members may **combine adjudicator and clinic activities** in at least two different regions,  
or
- d. as a **conductor of an All-State group** in the appropriate performance areas.

In addition, a member may apply to have an **adjudicating experience in an official state or national music organization contest** satisfy the adjudicator/clinician requirement. Documentation must be submitted by the member and is subject to approval by the **Committee on Standards of Adjudication and Performance Practices (CSAPP)** of TMAA.

## **Requirements for Retired Membership Category**

1. Members who have retired from positions of music teaching, music administration, or that of professional musician may continue their membership in TMAA, with the exception of those who pursue full-time careers in areas that would be considered to be a conflict of interest.
2. Retired members shall conform to all other components required of active members.

TEXAS MUSIC ADJUDICATORS ASSOCIATION  
410 Coronado Drive  
Kerrville, Texas 78028

Office Phone: 830/792-5224

Office Fax: 830/792-5917

E-mail: [tmaa@ktc.com](mailto:tmaa@ktc.com)  
(revised 5.24.11)

**READ THOROUGHLY BEFORE COMPLETING YOUR APPLICATION**

1. Include documentation of at least three Division I ratings received within the most recent five year period (one rating per year). Documentation can be photocopies of downloads from [www.uilforms.com](http://www.uilforms.com) *or* photocopies of concert (or marching band) comment sheets. Also, please **list** ratings for the most recent five year period. **Do not send copies of Sight Reading sheets.**
2. Record your judging workshop attendance in the proper spaces by indicating the month/year; i.e. February 2011 = 2.11. If you plan to attend a workshop during the TMEA or summer convention when your application is being reviewed, please indicate your intention.
3. Please include photocopies of printed program(s) or photocopies of downloads from [www.uilforms.com](http://www.uilforms.com) as proof of your judging experiences for the specified years. (Solo and ensemble contests or judging TMEA auditions do not satisfy this requirement)

and/or

Include photocopies of the printed programs of All-Region TMEA or ATSSB conducting as proof of your clinic-conducting experiences for the specified years.

4. **Postmark deadline dates for applications are June 1 and December 1.** If you prefer, you may send your application and documentation as an attachment to an e-mail message or you may fax your application form and documentation to the TMAA office at the number indicated above.

Please be informed that:

1. Your application will be reviewed by the Committee on Standards of Adjudication and Performance Practices, which meets in February and July of each year. Please prepare your application carefully and legibly.
2. Notification of your application status will be sent via first class US mail from the TMAA office soon after the committee makes its determinations.
3. You must submit a newly completed application form (with documentation noting current UIL ratings, judging/clinic experiences, and judging workshop attendance) when you wish to either move from provisional to active membership or to add a new judging specialty. Since the committee membership changes each year, you will need to submit a new application form.
4. The TMAA office is responsible for verifying the information you send and verifying your workshop attendance date.
5. Letters of recommendation are required for non-primary, or assistant, directors who use ratings earned by an ensemble conducted by a primary director to satisfy the superior performance component of TMAA membership. The primary director is requested to verify the non-primary director's duties and responsibilities leading to the superior rating noted on the UIL forms.
6. For clarification of any item, please contact the TMAA office before mailing or faxing an application. TMAA encourages you to utilize e-mail capabilities to communicate with its office.

# TEXAS MUSIC ADJUDICATORS ASSOCIATION

## Membership Application

(Revised 5.11)

**Complete a separate membership application form for each performance area** and for each time you wish to have your credentials reviewed to move from provisional membership status to active membership status.

**Please type or print.** Date: \_\_\_\_\_ Years of experience in Texas: \_\_\_\_\_  
 Name: \_\_\_\_\_ Home address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home phone: \_\_\_\_\_  
 Home e-mail: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
 School name: \_\_\_\_\_ School address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_ School phone: \_\_\_\_\_  
 School e-mail: \_\_\_\_\_ School fax: \_\_\_\_\_

**Judging Workshop Component.** Please indicate judging workshop attended by affixing the date on the line directly above the appropriate judging specialty. **Do not mark more than one judging specialty area per application.**

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Concert Band                      Marching Band                      Orchestra                      Vocal

**Superior Performance Component.** List below Texas UIL concert/marching contest ratings for the **past five years**, beginning with the most recent date. Provide documentation of Division I ratings for three of these years. Were you the primary conductor? \_\_\_\_\_ or non-primary conductor? \_\_\_\_\_. A letter of recommendation from the primary conductor is required if you are not the primary conductor. The letter should provide specific examples to verify your participation in contest preparation as co-director.

School Year	UIL Region	School Name	Music Organization	Rating Earned
-				
-				
-				
-				
-				

**Adjudicator/Clinician Component.** List below your judging and your clinician experiences for the preceding five years, beginning with the most recent date. Provide documentation of these experiences. Place check marks in the appropriate performance area boxes.

School Year	UIL Region	Event	Judge or Clinician	CB	MB	O	V
-							
-							
-							
-							
-							

In lieu of contest ratings, primary conductors of college/university music organizations must submit three letters of recommendation from current TMAA active members.

Send or fax the completed application form along with documentation proving UIL concert (or marching band) ratings, adjudicating assignments, and clinic experiences to:

**TMAA**  
**410 Coronado Drive**  
**Kerrville, TX 78028-3802**  
**Fax: 830/792-5917 e-mail: tmaa@ktc.com**  
**830/792-5224**